



National Association

Frequently Asked Questions

Student coaches

Key Items for all Student Coaches:

If you're trying to register for a course and it says you are ineligible, please refer to questions 2 & 3 on the following page.

Learning Center Profile:

Please make sure your Learning Center profile has your most updated email address and postal address. This is so Coach Educators and Admin can reach you directly if needed.

- [Log in](#), scroll down and click on **Coach Education**, go to your name in the top right corner, then **Profile**, then **Update Contact Details**.

Questions During the Course:

Please use the **Communications Tab** in your course to ask your Coach Educator questions you may have regarding meetings, location, virtual links, assignments, etc.

- [Log in](#), go to **Courses**, then **My Courses**, click on the respective course, then click on **Communication**.

Grassroot Course Formats Include:

Grassroots In-person = GR IP (4v4, 7v7, 9v9, or 11v11)

- 4 hours In-person → 2 formats
 - 2 hours in a classroom setting and 2 hours on the field (all in person).
 - 2 hours in a **live virtual** classroom setting and 2 hours on the field (2 hours virtual + 2 hours in person)

Grassroots Online = GR OL (4v4, 7v7, 9v9, or 11v11)

- 2 hours Online → 1 format



National Association

Frequently Asked Questions

Student coaches

Frequently Asked Questions and Answers:

QUESTION 1: I registered for a course with a virtual classroom portion, and I haven't received the virtual link.

ANSWER:

Virtual meeting links are shared in the communications tab of your course.

- Log onto the [Learning Center](#), click **Courses**, then **My Courses**, choose the course you are referring to, and message your Educator or the group on the **Communications Tab**.
- **Note:** Some Educators only send the link 30 minutes before the virtual portion.

QUESTION 2: I am unable to register for a course because it says I'm ineligible. How do I register?

ANSWER:

Before registering for **any** course ensure you have taken the free, 20-minute "[Intro to Grassroots coaching](#)" course.

To register for a D course, all applicants must meet the following prerequisites:

- At least 18 years of age
- Currently coaching or have access to a team U6-U12
- Have completed [Introduction to Grassroots Coaching](#)

And have either:

- Completed Two (2) GR IP courses and one (1) GR OL course

OR have previously earned:

- USSF E License

OR have previously earned:

- Previously Earned USSF F License and Two (2) Additional Grassroots In-Person (4v4, 7v7, or 9v9)



National Association

Frequently Asked Questions

Student coaches

QUESTION 3: My license is missing from my profile.

ANSWER:

'F' license missing from profile:

- The U.S. Soccer 'F' License was an online license that was offered through the Learning Center between 2015 and 2018. If you completed this course your license would have been automatically added to your profile.
- Some member associations also offered licenses that were labeled 'F'. However, these member-run 'F' Licenses were different from the official U.S. Soccer 'F' License which was **only** offered through the Learning Center. Therefore, if you did not earn the 'F' License directly through the Learning Center it cannot be uploaded to your profile as it is not recognized in the Coaching Pathway.

'E' or 'D' license missing from profile:

- Reach out to the state or member association that issued the license and ask them to add it to your profile. **US Club Soccer cannot add any 'E' or 'D' licenses to profiles.**
- For a list of member associations and their contact information, please [click here](#).
- **Note:** the state association can only add the license if your profile shows you are still located in their state. You may need to change your state temporarily to allow them to add it.

QUESTION 4: I would like to register for a D course, but I haven't completed the pre-requisites yet. Can I still register to hold my spot?

ANSWER:

You will not be able to register or add yourself to a waitlist on the Learning Center until you've completed all pre-requisites for the course (it's an automated process).

Coach Educators have 2-weeks post in-person field session to complete final evaluations. If you need a timelier evaluation to register for the D-course, please explain your situation and request this from your Coach Educator via the communications tab.



National Association

Frequently Asked Questions

Student coaches

QUESTION 5: I can no longer attend the course and need to cancel my registration.

ANSWER:

A student coach seeking to withdraw from the course must do so in writing to coacheducation@usclubsoccer.org. Once a student coach registers for the course, the hosting association has made proper arrangements for Educators, classroom/field space, & materials to accommodate that student coach. If a student coach cancels at least 2 weeks prior to the first day of the course, he or she may receive a full refund. If the student coach fails to cancel at least 2 weeks prior to the course, only attends a portion of the course, or does not show up for the course, the entire course fee is forfeited.

By registering for the course, you acknowledge that you understand and agree to the course policies regarding course assignments, attendance, registration fees, and refunds.

- **Note:** for C course, the coach must cancel at least **3 weeks** in advance.

QUESTION 6: I need to transfer to another course.

ANSWER:

A Student Coach seeking to transfer courses must do so in writing to coacheducation@usclubsoccer.org before the start of the first virtual meeting. It is up to the Student Coach to provide the dates, location, and category of their desired transfer.

- **Note:** Transfers are not guaranteed and can only be completed between US Club Soccer-hosted courses.
- Find US Club Soccer-hosted courses by [searching here](#), and using the filter **HOST: US Club Soccer**

QUESTION 7: I want to register for a course, but I cannot attend all the meetings. Can I still register and pass the course?

ANSWER:

Student Coaches must attend **all** meetings to pass the course. If a Student Coach has extenuating circumstances (example: medical-related situation), the Student Coach will need to reach out to the Educator in advance, explain the situation, and get approval from the Coach Educator.

- **Note:** If a Student Coach does not receive prior approval from the Coach Educator, they will not be eligible to pass the course.